



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

OPERATIONS COMMITTEE MEETING

REGULAR MEETING

DATE: November 17, 2023

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

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- 1. Call to Order/Roll Call:** A regular meeting of the Operations Committee was held on Friday, November 17, 2023. The meeting was called to order at 10:05 a.m.

Committee Members Present:

D. Swing, Chief, Pleasanton Police Department
E. Christy, Assistant Sheriff, Alameda County Sheriff's Office
D. Covington, Chief, Oakland Fire Department
J. King, Chief, Moraga Police Department
J. Vorhauer, Assistant Sheriff, Contra Costa County Office of the Sheriff

Staff:

T. McCarthy, Executive Director
C. Soto, Administrative Assistant

- 2. Public Comments:** None.
- 3. Approval of Minutes of September 15, 2023**

On motion of Bm. Vorhauer, seconded by Bm. King and by unanimous vote, the Operations Committee approved the minutes of the September 15, 2023 Operations Committee meeting.

- 4. Lease Agreement with East Bay Municipal Utilities District**

Executive Director McCarthy stated that when EBRCSA was built, East Bay Municipal Utility District (EBMUD) had sites the Authority could use at no cost. Several years ago, a new real estate manager came in and wanted to bill the Authority \$50,000 per site. Negotiations got the contract down to \$15,000 per year with a 3% increase. The General Manager of EBMUD got involved with the agreement on the lease. It is now being

renewed at the same amount, which is now at \$17,000 and the same yearly increase percentage. This agreement is for the Seneca, Pearl, Carter and Skyline sites.

On motion of Bm. King, seconded by Bm. Vorhauer and by unanimous vote, the Operations Committee agreed to recommend to the full Board to renew a lease agreement with East Bay Municipal Utilities District (EBMUD) for East Bay Regional Communications System Authority equipment shelters located at the EBMUD sites Seneca, Pearl, Carter (Alta Mesa), and Skyline.

5. Approval of Draft 2024 EBRCSA Meeting Schedule

Executive Director McCarthy stated this was the proposed 2024 EBRCSA Meeting Calendar.

On motion of Bm. Vorhauer, seconded by Bm. Christy and by unanimous vote, the Operations Committee agreed to recommend to the full Board the approval of the 2024 EBRCSA Meeting Calendar.

6. Discussion of Annual Election of Board Chair and Vice Chair as required by the JPA Agreement and Bylaws

Executive Director McCarthy stated there will be an election for Board Chair and Vice Chair at the December 1, 2023 Board of Directors meeting. Both the current Chair and Vice Chair have voiced interest in continuing in those capacities. Let Executive Director McCarthy know if you are interested in being nominated or would like to submit a nomination.

On motion of Bm. King, seconded by Bm. Vorhauer and by unanimous vote, the Operations Committee agreed to recommend to the full Board the upcoming election of the EBRCSA Board Chair and Vice Chair at the December 1, 2023 Board meeting.

7. Updates on East Bay Regional Communication System Projects

- Time Division Multiple Access (TDMA)

EBRCSA has fully moved to TDMA, but some agencies have not purchased new radios yet. It is now on the agencies to purchase new radios.

- Encryption

EBRCSA has encrypted every radio console for law enforcement. Some agencies have not purchased encryption. EBRCSA has built the code plug, the radio shops are going to start taking reservations in order to put it into radios. Once encryption has been put into every single radio, they will then have to move it on the channel. Fleetmaps have been done and as well as the encryption on the consoles. EBRCSA's part if done now it is on the radio shops. One hinderance for radio shops has been their work on other projects. Agencies would like a list of which agencies are encrypting.

- Microwave/Ethernet/MPLS

Last week they did the ethernet and Motorola sent eight techs to assist EBRCSA. They took out the copper T1 line and put in the fiber, tested and verified it. Now they are going through the MPLS. There is an extra tech helping Peter Accord. He has

asked for the project manager to come up to discuss a timeline of when they will be done and when does the equipment transfer to EBRCSA.

- The City of Antioch Site on Walton Lane

The Executive Director has been working with City of Antioch for years and has run into communications issues recently. He is going to reach out to the City of Antioch City Manager. Their public works director stated he would put in PG&E and then back away from the project. Executive Director McCarthy has reached out to another tower company.

- Contra Costa County Site in Martinez Replacing 651 Pine Street

Aviat came out to put the antenna shot to Wiedemann and work on the Carquinez connection. They put a new dish on the roof at the OES. They are almost done.

- Wiedemann Project San Ramon

This site will provide communication for the areas of Bollinger Canyon and Norris Canyon and it was paid for by the developer.

- Alameda County Parking Lot next to East Dublin BART

This project has been completed. The Executive Director got BART to move the antenna up. BART also informed him that they are going to put cellular on the towers. It will cause issues with the System. He wrote a letter to their attorney voicing his concerns. He had EBRCSA's attorney speak to their attorney. He is going to be speaking to the Board chair and attorney. He also got a text from BART asking if EBRCSA is digging up the site at Walnut Creek BART and installing concrete piping. BART real estate group has gone ahead and contracted with a cellular provider and given permission to put equipment at Walnut Creek BART without any permits or analysis, not telling EBRCSA what frequencies. Alameda County GSA is the one that built that tower. He does not want them messing up the tower with this equipment. He has also reached out to the FCC with questions.

- Search for Recruiter for Executive Director Position

Executive Director McCarthy stated he has reached out to three recruitment agencies for assistance. He will share the information with the Board Chair. He is hoping to set up a contract with EBRCSA so once the new person is on Board, he will continue in some capacity to facilitate a smooth transition.

8. Agenda Items for Next Meeting

- Aviat Repair and Maintenance Agreement

9. Adjournment: With no further business coming before the Operations Committee, the meeting was adjourned at 10:38 a.m.



Caroline P. Soto
Authority Secretary